

INFORMATION EVENING



Wednesday, May 27, 2026

A resource for parents and students at John Abbott College

A MESSAGE FROM DIRECTOR GENERAL

On behalf of John Abbott College, I would like to thank you for placing your trust in us for this important step into postsecondary education. It is a pleasure to welcome you to one of the most beautiful campuses in Québec.

We are proud that over 90% of our graduates say they would choose John Abbott College again. This reflects the quality of experience we strive to provide, and we are confident your student will benefit greatly from their time here.

We are committed to excellence in learning. Our dedicated faculty and staff work together to guide and support students, offering academic assistance, personal support, and a wide range of cultural, athletic, and social opportunities.

We also encourage students to become actively involved in campus life through committees, student organizations, and leadership opportunities that foster engagement and a strong sense of community.

Our goal is to help students become confident, autonomous learners who are well prepared for their future.

Welcome to our community --we are delighted to partner with you in supporting your student's success.



Teresa Berghello
Director General



WHAT IS IN THIS BOOKLET?

- ➔ **Registration & Admissions:** Information
- ➔ **Student Success:** Background information about the services and policies in place to ensure the highest student achievement.

Ce document est aussi disponible en français.

WHAT IS OMNIVOX? (MY JAC PORTAL)

My JAC Portal provides online interactive services for students to update and access their student record. Access to the Portal requires a student number and password and is available by internet or mobile application. These services are available in English and French. Students should visit the Portal daily to stay informed about important dates and activities.

IMPORTANT CONTACT INFO

John Abbott College 514-457-6610

Academic Advising	5290
Access Centre	5398
Academic Dean's Office	5283
Academic Success Centre	5285
Admissions	5358
Campus Security	5226
Communications	5098
Counselling	5292
Director General's Office	5281
Financial Assistance	5540
Housing Services	5234
Registrar's Office	5902
Registration Help Line	5360, 5363
Student Services	5291

AUTOMATED MESSAGES

From time to time students might receive an automated telephone message from John Abbott College. This service is used when we need to contact students quickly in order to provide important information.

AGENDA

At Orientation, students will receive a John Abbott agenda. You are encouraged to consult this publication for important dates. The agenda is distributed by the Student Activities Office (H-159).

REGISTRATION & ADMISSIONS

This section contains a brief description of essential information on registration and admissions. In some instances, detailed information will be provided at a later date. Should you require any further information please contact the Registrar's Office (ext. 5902) or the Admissions Office (ext. 5358) or email admissions@johnabbott.qc.ca.

Course Readiness

For students who wrote an English/French placement test, results will be available via My JAC Portal (Omnivox) Information Intended for You module indicating which English/French course to take.

Please note that students who place at *Mise-à-niveau* and who wish to take the course during the summer may be able to take it at another college.

If a student needs to register for a summer science or math make-up course, they can register using the online form via the QR code.



Prior to the course starting, the Admissions Office will verify the status of all students registered for summer math and science courses. Anyone who does not meet CEGEP entrance requirements on that date will be charged tuition fees of \$6.00/course hour.

For general information about summer courses, refer to our website www.johnabbott.qc.ca/summer-school-information/

Admissions Readiness

In July, after receiving all Secondary V diploma results from the *Ministère de l'Enseignement supérieur*, our Admissions Office will verify the completion of diplomas and program prerequisites. It is the students' responsibility to ensure that they have met all CEGEP requirements before classes begin. Students who suspect they are going to fail a course should enquire at their own high school about writing a supplemental exam or attending summer school.

WHERE TO FIND INFORMATION

Samples of the program planners, found on the John Abbott College website, provide course descriptions, while the Schedule of Classes, available on My JAC Portal (Omnivox), identifies days and times of course offerings.

QUÉBEC RESIDENT STATUS

Some students may be asked to provide documents to qualify as a Québec resident. Students will be notified if this information is required. Students who do not qualify will be charged tuition fees of \$1,926 per semester, (fees subject to change).

About Registration

Students at John Abbott register online using the My JAC Portal Registration Service according to their assigned registration appointment time. Students have 14 hours to register. In certain programs, they may have already been pre-registered into some of their courses. Throughout the month of July, students can view these pre-registered courses using the My JAC Portal (Omnivox) Online Schedule module. Depending on students' final provincial grades, some changes may be made to their preregistration during the week of July 21.

TRANSPORTATION

Students who drive to school and wish to park on campus must purchase a parking permit and pay an annual parking fee of \$225 (price and availability subject to change). This must be done online using the Portal Parking module in July. Please note that the number of parking permits is limited. A carpooling module is also available on the Portal.

PUBLIC TRANSPORTATION

Bus tickets and monthly passes are available at the Campus Store. Schedules may be picked up at Student Activities.

Refer to

www.stm.info

www.exo.quebec for detailed schedule information for the trains and buses.

JOHN ABBOTT COLLEGE FOUNDATION

Because Their Future Means Everything to You—and to Us

At its core, the Foundation is about more than funding—it's about opportunity. It's about helping young people dream bigger, explore further, and build the future they imagine.

As a parent, you want your student to feel confident, supported, and inspired. Since 1999, the John Abbott College Foundation has helped make that possible—enriching programs, enhancing student life, and creating a learning environment where students can truly thrive.



Your impact matters.

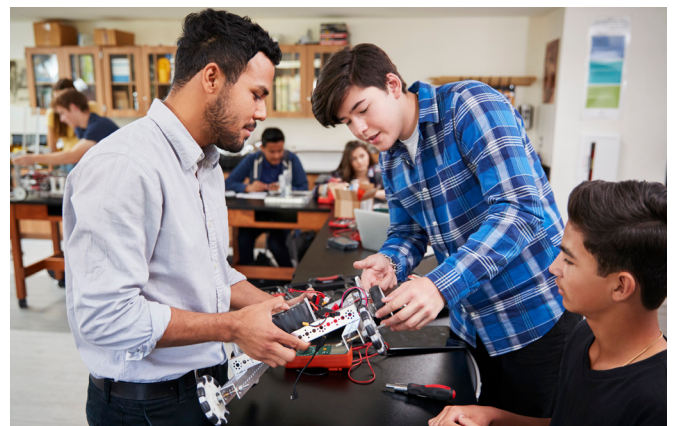
When you support the Foundation, you help:

- Open doors to new opportunities
- Strengthen student programs and resources
- Empower students to reach their full potential

Join us in shaping their future—starting today.

514-457-6610 ext. 5284

<https://foundation.johnabbott.qc.ca/>



AVERAGE COST PER SEMESTER

Books (varies by program)	\$200 to \$1000
Educational Support Fee	\$25
Student Services Fee	\$72
Student Association Fee	\$45
Registration Fee	\$20

FEEDBACK ON THE INFORMATION EVENING OR THIS BOOKLET?

We would love to hear from you!
For any questions or comments
please contact us at
communications@johnabbott.qc.ca
or extension 5098.

IMPORTANT LINKS

Registrar's Office

www.johnabbott.qc.ca/registrar

Students can visit the Registrar's Office
Community on My JAC Portal

Student Code of Conduct

www.johnabbott.qc.ca/conduct

JAC Foundation

foundation.johnabbott.qc.ca



Exit Exam

All students must write and pass the Ministerial Language Examination in order to graduate. It is scheduled in mid-December, mid-May and early August every year. Once students are eligible, they will be invited by the College. Support for passing this exam is offered through the Academic Success Centre.

As of fall 2023, with the coming into force of law 14 (which amended the Québec Charter of the French Language), the graduation requirements for students admitted to an English CEGEP identified as having a certificate of eligibility are different than the requirements for a student who does not have a certificate. The differences are in the general education courses students are required to take and the Ministerial language examination that students are required to pass in order to obtain their certificate of college studies. The students must pass either the English Exit Exam (EEE) OR *Épreuve uniforme de français* (EUF).

Institutional Policy on the Evaluation of Student Achievement (IPESA)

The IPESA is designed to provide teachers, students and the entire community with information that will make them aware of the expectations and the standards of the College. It serves to advise students, teachers, and other members of the college community of their duties, rights and responsibilities in regard to the evaluation of students' academic achievement.

Absences Due to Medical Reasons

Students who are absent from class for less than a week should provide a medical note to their teacher(s) and make arrangements for missed work. If a student is absent from class for more than a week, a medical note must be provided to the Registrar's Office, who will then advise the teachers that the student will not be attending class for a specified period of time. It is, however, up to the student to contact the teacher(s) to obtain work in order to stay up-to-date. If a student is absent from class for three weeks or more, and is advised by a medical doctor that they should no longer attend the course, then the student should make a Request for Authorized Absence (permanent medical incomplete) from the Registrar's Office. The deadline to apply for a permanent medical incomplete is the last day of classes of the semester during which the absence took place.

KEY INFORMATION

PARENTAL ROLE & ACCESS TO INFORMATION

Access to information changes for parents once their child reaches 18 years of age. CEGEPs are not permitted to provide any specific information to parents. In accordance with the Act respecting access to documents held by public bodies and the protection of personal information, it is not possible to provide documentation whether on registration, transcripts, schedules, tax statements, proof of attendance, graduation, etc., or to discuss the academic progress (learner attendance, grades, etc.), without first obtaining written permission from the student. For this reason, the College provides resource people to address the concerns and questions of parents. You can contact the Registrar's Office (5902).

STUDENTS STARTING IN FALL 2026 - ADDITIONAL FRENCH LANGUAGE COURSES OR PROGRAM COURSES IN FRENCH

Students admitted to the Fall 2026 semester who are eligible to receive instruction in English will have to take courses in French.

These students will have the following option:

- Three additional French language courses (courses to improve their French); OR three program courses in French.

Students admitted in the Fall who are not eligible to receive instruction in English will take, as part of their program:

- Three program courses in French.

Other important information regarding registration is available in the Registrar's Office community on My JAC Portal, Registration Information or Schedule of Classes.

REGISTRATION VERIFICATION

After each appointment period, i.e. at the end of each day, the College verifies that students have registered according to the academic policies. Students who registered correctly may obtain a schedule and book list using the Online Schedule module beginning the day after their appointment time. If errors have been made during registration, they will not be able to obtain their schedule and will have to correct their registration immediately by calling or sending an MIO to the Registration Help Line. All students must complete their registration prior to the first day of classes.

Program Adjustments

For a variety of reasons, some students change their minds about registering in the program to which they have been accepted. Program adjustments may be requested. Admission will depend upon whether space is still available in the desired program. For further information, call the Admissions Office.

COURSE CORRECTION

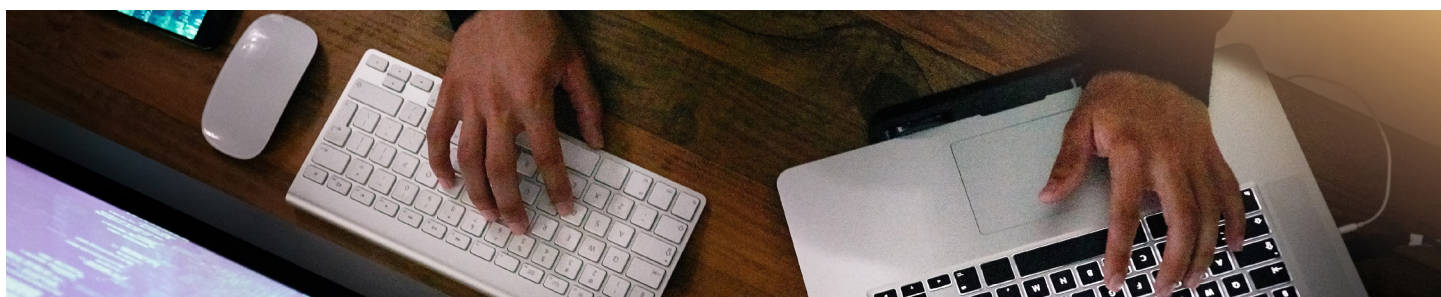
Students may make course corrections for pedagogical reasons from August 12 - 20, in person at the Registrar's Office (H-128) prior to the first day of classes, August 20.

SCHEDULE MODIFICATIONS — PREFERENCE COURSE DROP/ADD/EXCHANGE

Using the Course Registration module, starting at 09:00 on August 29 until 05:00 on August 30, students have the option of making changes to their schedule for preferential reasons. The course must be open and the student must be eligible to take the course. Courses are extremely limited at that time.

COURSE WITHDRAWAL

The deadline to drop a course is October 30. To withdraw from the College, the deadline is September 18 at 16:00. Students must maintain a course load of 12 hours or 4 courses in their program, or tuition fees will be applied.



SUJAC

The Student Union of John Abbott College is the official student voice, with vital input into College operations. The student population is represented by a six-member executive, and a congress elected at the beginning of each fall semester.

CAMPUS STORE

Please visit our website at:

jac.bookware3000.ca

The John Abbott College Campus Store is located in Stewart Hall. It carries all textbooks and necessary supplies, as well as John Abbott College memorabilia and sportswear.

Payment methods are cash, Debit, Visa and MasterCard.

SURVEYS

From time to time, students will be asked to complete surveys. When they access My JAC Portal, a notice will indicate that there are surveys to fill out. At the start of the fall semester, students will be invited to participate in the Provincial Survey of CEGEP Students.

LOANS AND BURSARIES

Students wishing to receive financial assistance from the Québec government should request it as soon as possible, considering that processing times can take several weeks. The request can be made online at www.afe.gouv.qc.ca.

For more information, contact your high school guidance counsellor or the financial aid officer at John Abbott College 514 457-6610, ext. 5540.



Student Course Validation

Each semester, students must confirm their attendance for courses in which they are registered as of September 21 for the fall semester and February 15 for the winter semester. This validation is done using the Attendance Validation module.

Fees

REQUEST FOR FEE REFUND

It is possible to obtain a partial refund of the \$162.00 confirmation fees paid if a student decides not to attend John Abbott. All refund requests must be made in writing and submitted to the Admissions Office by the following deadlines:

If your request is received BEFORE August 20: \$142.00 refund.

If your request is received BETWEEN August 20 and September 18: \$71.00 refund.

SERVICES FOR STUDENTS

John Abbott College is recognized across Québec for its comprehensive student services. You are encouraged to learn more about the many value-added services that can help students succeed. Consult our website and/or the Services for Students brochure. Services include counselling, academic advising, academic success, accessibility, tutoring centres and much more.

First-Year Information (FYI)

Academic Advising supports first-year students in their transition from high school to CEGEP by providing timely and relevant information throughout their first year. Through MIO (Messaging in Omnivox), FYI sends messages to first-year students regarding important deadlines, upcoming events, registration information, and other key updates.

CEGEP 101 sessions, offered in June by Academic Advisors, provide new students with their first opportunity to ask questions and gain a better understanding of their program structure and academic requirements.

Once classes begin, students are welcome to visit the Academic Advising office in the Herzberg building (H-117) and take advantage of the daily "Quick Advising" drop-in service, available without an appointment.

Standing and Advancement

GOOD ACADEMIC STANDING

To be considered in good academic standing in any given semester, students must pass a minimum of 50% of the regular course load in their program. Any student who does not pass 50% of the regular course load must see a counsellor to sign a probation contract, which may include a reduced course load or specific remedial conditions. Students who do not meet the terms of their probationary contract will not be permitted to register as day students for the next two consecutive semesters (excluding summers). Those students may apply for re-admission after one year. The admissions policy recommends that students successfully complete evening courses during this time. Re-admission is not guaranteed.

The Course Outline

The course outline is a commitment between the teacher and the student. It is a thorough guide to the course. During the first week of each semester, a course outline is provided to every student for each course in which they are registered. Each item of information should be explained to the students at this time. Departments assure that different sections of the same course are equitable in the amount of work required of the students, the evaluation plan, the summative evaluation and the marking criteria.

The course outline must include:

- The distribution of course hours (class work/fieldwork) with an explanation of the number of homework hours required in a week;
- The teacher's availability;
- The objectives of the course which reflect the Ministerial objectives;
- The course content;
- The instructional methods;
- The evaluation plan;
- The role of the course within the program;
- The required texts and approximate cost for textbooks and other material (if any);
- The departmental absence policy;
- Late submissions;
- Statement of competencies;
- Behavioural expectations;
- Observance of religious holidays;
- Statement on Cheating and Plagiarism.



The segment of the course outline covering evaluation describes the tasks used in evaluating the students' work and weighting placed on these different tasks. The deadlines for the submission of major assignments are clearly stipulated.



Staying On Track

Our students' academic progress is carefully monitored and students who are at risk academically receive an academic progress report via Omnivox (My JAC Portal) by the end of October, and another in March. The report informs students of their progress in each of their courses before it is too late to address special needs or difficulties. If you are a parent, you might want to ask your teenager to see this report and to discuss the results.

Advice Regarding Part-Time Work

A growing number of CEGEP students are taking on part-time and even full-time jobs on top of full-time studies. Working can help build character, develop a strong work ethic and give teenagers spending money. However, numerous studies confirm that working more than 12–15 hours per week during the school year affects not only academic performance, but overall health and well-being. Being a student is a full-time job and we advise to limit the number of work hours during the first semester until they adjust to the new demands of being a college student.

MARK YOUR CALENDARS

DATES TO REMEMBER

Please take note of important dates that may impact your next steps. All new students will receive important registration information on My JAC Portal *Information Intended for You* module. Students will be assigned an individual registration date and time between August 3-10. To obtain this specific registration date, click on the Course Registration module in July.

➔ **AUGUST 12-18**

A half-day orientation session is provided for new students where they meet with faculty and students from their program, along with resource people from various services aimed at supporting their academic pursuits and contributing to the quality of their student experience.

➔ **AUGUST 20**

Classes begin (Monday schedule)

➔ **COLLEGE SUMMER HOURS**

College is open Monday through Friday, from 08:30 to 16:30. The College is closed on Fridays from June 26 to July 31.



BOARD OF GOVERNORS

If you would like to participate in choosing the next parent representatives on the College's Board of Governors, or are interested in putting your name forward as a candidate, keep an eye on the College's website – details will be posted at the end of August. For information: dg.assistant@johnabbott.qc.ca.

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